BOE-267-A (P1) REV. 24 (05-24)

CLAIM FOR WELFARE 20 **EXEMPTION (ANNUAL FILING)**



Phong La ALAMEDA COUNTY ASSESSOR

1221 Oak St., Rm 145 Oakland, Ca. 94612-4288 (510) 272-3787 / FAX (510) 272-3803 www.acgov.org/assessor

the A	ssess	sor k	full exemption, a claimant must complete and file this form with by February 15. me and Mailing Address: (Make necessary corrections in ink to the printed	Property Location:							
name				This organization owns rents	/leases the real property at this location						
				Property No.: Class	SS:						
Last	year y	/our	ا	roperty your organization owns at th	ne location listed above. To continue						
receiving the exemption for the property you own at this location, you must complete, sign and return this claim form to the Assessor. A separate claim form is required for each location. The Assessor may contact you for additional information.											
	A. If you no longer seek an exemption at this location, check here, sign and return this form to the Assessor. Date Vacated:										
B. If	our c	orga	nization is dissolved and therefore no longer needs an Organization	al Clearance Certificate, check here	e 🗌						
C. Cl	neck,	if ch	nanged with <mark>in the last yea</mark> r: M <mark>aili</mark> ng A <mark>dd</mark> ress Organ	ization Name							
D. Does your organization have a valid Organizational Clearance Certificate (OCC) issued by the State Board of Equalization? Yes No If yes, enter OCC No and date issued											
E. Have you amended the organization's formative documents (i.e., articles of incorporation, constitution, trust instrument, articles of organization) since last year? Yes No If yes, please mail a copy of the amendment to the State Board of Equalization, County-Assessed Properties Division, P.O. Box 942879, Sacramento, CA 94279-0064. Please include your OCC number. Note to Assessor's Office: If the organization is dissolved or the formative											
documents were amended, please forward a copy of this page to the Board of Equalization. Read the information on the reverse side before completing. All questions must be answered. If the answer to any question is "YES," explain in an											
			r complete the referenced form. Contact the A <mark>sse</mark> ssor if any forms		, , , , , , , , , , , , , , , , , , ,						
Identi			perty that your organization owns at this location:								
YES		ı pro	operty (land/buildings/improvements) Since January 1, last year:	☐ Taxable Possessory Interes	st						
		1.	Have any of the activities or use on any portion of the property that of the change in activities or use.	received an exe <mark>mption last year</mark> cha	anged? If yes, attach an explanation						
			Is any portion of this property being used for exempt purposes that	•	•						
			Is any portion of this property vacant or unused? If yes, since (date		• • •						
		4.	Is any portion of this property used as a retail outlet or for other formal rehabilitation program may be exempt if BOE-267-R is filed	undraising purposes? (Note: Thrift with this claim.)	stores which are part of a planned,						
П	5. Is any portion of the property used for living quarters? If yes, check one:										
			☐ Transitional / emergency shelter								
			Low-income housing (check one)								
			Owned by a non-profit organization or eligible limited liabi	lity c <mark>om</mark> pany, <u>submit BOE-267-L</u>							
			Owned by a limited partnership, submit BOE-267-L1								
			Housing for senior or handicapped, submit BOE-267-H unles federal government under, but not limited to, sections 202, 2								
			Living quarters associated with a rehabilitation program, sub-	mit BOE-267-R							
			Other - If you claim exemption for this portion, submit docum organization, with a statement indicating that housing co (See "Housing" on reverse.)	nenta <mark>tion includi</mark> ng the occupant ntinues to be used for the organ	t's position or role in the ization's exempt purpose.						
		6.	Do other persons or organizations use any of this property? If yes , a list describing what is used, the name of the user, the amount r previously provided to the Assessor.	submit BOE-267-O if real property in eceived by claimant (if any) and a	is used; for personal property attach copy of the lease agreement if not						
		7.	Did this or any portion of this property generate taxable "unrelate Revenue Code? If yes , see "Unrelated Business Taxable Income"	d business taxable income," as de	efined in section 512 of the Internal						
		8.	Have the organization's income and/or expenses increased by morecent and the prior year's complete financial statements along with	ore than 25 percent since last year?	? If yes , attach a copy of your most						
		9.	Is there any equipment or property at this location that is leased or and a description of the property. This property may be taxable as it	rented to the claimant? If yes, pro	vide the owner's name and address						
NAME	OF PE	RSOI	N TO CONTACT FOR ADDITIONAL INFORMATION (please print)	tio not owned by the diamant.	DAYTIME TELEPHONE						
I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct and complete to the best of my knowledge and belief.											
SIGNA	TURE	DATE									
EMAIL	ADDRI	ESS			1						
- 1	ISSE	SSC	OR'S USE ONLY Approved: \square ALL \square PART \square	Denied Reason(s) for Denial:							



GENERAL INFORMATION

The Welfare Exemption is available only to property, real or personal, **owned** by a religious, charitable, hospital, or scientific organization and **used exclusively** for religious, charitable, hospital, or scientific purposes. It is also available on a taxable possessory interest in publically owned real property used for exempt purposes by an organization that qualifies for the welfare exemption. A public owner is a local, state or federal agency.

To be eligible for the full exemption, the claimant **must** file a claim each year on or before February 15. Only 90 percent of any tax, penalty, or interest may be canceled or refunded when a claim is filed between February 16 and December 31 of the current year. If the application is filed on or after January 1 of the next year, only 85 percent of any tax, penalty, or interest may be canceled or refunded. The tax, penalty, and interest for a given year may not exceed \$250. A separate claim must be completed and filed for each property for which exemption is sought.

In accordance with Revenue and Taxation Code section 254.5(b)(2), the assessor may institute an audit or verification of the property's use to determine whether both the owner and user of the property meet the requirements of Revenue and Taxation Code section 214.

ORGANIZATIONAL CLEARANCE CERTIFICATE

The Assessor may not approve a property tax exemption claim until the claimant has been issued a valid *Organizational Clearance Certi icate* (OCC) by the State Board of Equalization. If you are seeking exemption on this property, you must provide the organization's OCC No. and date issued. A listing of organizations with valid OCCs is available on the Board's website (www.boe.ca.gov) and can be accessed at www.boe.ca.gov/proptaxes/welfareorgeligible.htm. You may also contact the Board at 1-916-274-3430.

HOUSING

If question 5, box "Other" is checked, describe the portion of the property used for living quarters (since January 1 of the prior year). Submit (1) documentation, including tenets, canons, or written policy, that indicates the organization requires housing be provided to employees and/or volunteers, or (2) include statement why such housing is incidental to and reasonably necessary for the exempt purpose of the organization. If the documentation described in items (1) or (2) has been submitted in a previous year for this location, please submit documentation including the occupant's position or role in the organization with a statement indicating that the housing continues to be used for organization's exempt purpose.

USE OF THE PROPERTY BY OTHER ORGANIZATIONS

If question 6 is answered **yes**, and your organization's real property is used by another party submit BOE-267-O. If another party only uses your personal property, then submit an attachment providing the requested information for such personal property and confirm that no real property is used by other parties. The lease does not need to be provided if furnished in a prior year.

UNRELATED BUSINESS TAXABLE INCOME

If question 7 is answered **yes**, you must attach the following to the claim:

- the organization's information and tax returns, including Form 990-T, filed with the Internal Revenue Service for its immediately preceding year;
- a statement setting forth the amount of time devoted to the organization's income-producing and to its non income-producing activities and, where applicable, a description of that portion of the property on which those activities are conducted;
- · a statement listing the specific activities and locations which produce unrelated business taxable income; and
- a statement setting forth the amount of income of the organization that is attributable to activities in this state and is exempt from income or franchise taxation and the amount of total income of the organization that is attributable to activities in this state.

ASSESSOR'S USE ONLY											
ASSESSED VALUES											
ITEM	TEM TOTAL ASSESSED VALUE OF:										
	LAND	IMPROVEMENTS	PERSONAL PROPERTY	FIXTURES	TOTAL						
ITEM	EXEMPTION ALLOWED				•						
	LAND	IMPROVEMENTS	PERSONAL PROPERTY	FIXTURES	TOTAL						
If another exemption, such as the church, religious, etc., was allowed this year on a portion of the property described in the claim, indicate the type and											
amount of the exemption:	(type)	(amount)									
		Ву	<i>I</i>								
	(Assessor or designee)										

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